

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/92989391828?pwd=eUVBcFNNUysrRW5ySkpYRIBRVkk5UT09>

March 7, 2023

7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
 - **Audit Presentation - Elizabeth A. Schick: Lerch, Vinci & Bliss, LLP to present June 30, 2022 audit**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve listed Bylaws, Policies and Regulations**
 - G2. Approve Neurological Assessment**
 - G3. Approve Regional Transportation Contract for Special Education**
 - G4. Approve Regional Transportation Contract for Regular Education**
 - G5. Approve Sidebar Agreement NCEA Support Staff- ESY Rate**
 - G6. Approve Sidebar Agreement NCEA Teachers-ESY Rate**
 - G7. Approve Purchase of Switches through NJSBA ACES-CPS**
 - G8. Approve Purchase of Switches through NJSBA ACES-CPS**
 - G9. Approve agreement with Hunterdon County Educational Services Commission**
 - G10. Approve Technology Support Services Consultant Agreement**
 - G11. Approve Regional Transportation Contract for Field Trips**
 - **G12. Approve Facilities Use Application for Boy Scouts**
 - **Business Resolutions**
 - B1. Approve Public and Confidential Minutes of February 7, 2023**
 - B2. Approve listed Payrolls**
 - B3. Approve Hand check registers**
 - B4. Approve Bills and claims**
 - B5. Approve January 2023 transfers**
 - B6. Approve Financial Report for January 2023**

- B7. Approve Secretary Treasurer Report for January 2023
- B8. Approve Title 1 Tutoring
- B9. Approve Annual Audit Report for June 30, 2022
- B10. Approve district travel maximum for 2023-2024
- B11. Approve submission of preliminary 2023-2024 budget
- B12. Approve school finance and personnel/payroll software contract
- B13. Approve use of banked cap

- Personnel Resolutions

- P1. Approve listed substitute teacher
- P2. Approve listed substitute teacher
- P3. Approve special education teacher
- P4. Approve Computer/Network Systems Technician
- P5. Approve listed substitute teacher
- P6. Approve professional development
- P7. Approve Computer/Network Systems Technician
- P8. Approve lunch/recess supervisor

- INDICATES ADDENDUM

9. OLD BUSINESS

10. NEW BUSINESS

- Possible traffic signal at the intersection of Gould and Mountain Avenues.

11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)

- Legal Attorney-Client Privilege Personnel
- Negotiations School Security/Public Safety Student Matter

The next scheduled public meetings of the Board will be held on:

- Wednesday April 26th, 2023 at 7:30 pm.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on March 7, 2023 in person at the Grandview School Cafeteria as well as via an online Zoom Meeting at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Opper
Mrs. Jordan Shumofsky
Mrs. Johanna Stroever
Mrs. Sapna Patel
Mr. Eric Finkelstein

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Ian Adlon, Computer Technician
Ms. Elizabeth Schick, Lerch, Vinci, and Bliss LLP

BOARD PRESIDENT'S REPORT

Mrs. Opper noted that 20 people were attending the meeting.

SUPERINTENDENT'S REPORT

Dr. Freda welcomed everyone back from winter break. She thanked parents for having the children return to school rested and ready to work. She reminded parents that report cards will be available on the Genesis parent portal on Friday March 10, 2023.

Dr. Freda then introduced Mrs. Schick to present the audit report.

AUDITORS REPORT

Mrs. Elizabeth Schick from Lerch, Vinci, and Bliss, LLP, that serve as the District Auditors, presented the results of the Annual Audit. She stated the district's financials as presented were given the highest opinion possible. Mrs. Schick had zero recommendations for the District and reported the District is fiscally sound.

PUBLIC COMMENT

None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the listed Bylaws, Policies and Regulations at second reading:

- Bylaw 0152 Board Officers
- Bylaw 0161 Call, Adjournment, and Cancellation
- Bylaw 0162 Notice of Board Meetings
- Policy 2423 Bilingual and ESL Education
- Regulation 2423 Bilingual and ESL Education
- Policy 5200 Attendance
- Regulation 5200 Attendance
- Policy 8140 Student Enrollments
- Regulation 8140 Enrollment Accounting
- Policy 8330 Student Records
- Regulation 8330 Student Records
- Regulation 8420.2 Bomb Threats
- Regulation 8420.7 Lockdown Procedures
- Regulation 8420.10 Active Shooter

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve the following neurological assessment for listed student:

Student #	8006055
Provider:	Dr. Patel
Service:	Neurological Assessment
Facility:	St. Joseph’s Hospital
Date:	04/04/2023
Fee:	\$450.00

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2023-2024 school year with **Sussex**

County Regional Transportation Cooperative for coordination of transportation of special education.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2023-2024 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of regular education.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve the side bar agreement Between North Caldwell Board of Education and the North Caldwell Education Association Support Staff unit increasing the rate of pay during the Extended School Year for Aides.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G6. RESOLVED that the Board of Education approve the side bar agreement Between North Caldwell Board of Education and the North Caldwell Education Association Teachers' unit increasing rate of pay during the Extended School Year for Teachers.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve the purchase of 8 HPE Aruba 6200F 48 G PoE Switches utilizing NJSBA - K-12 Classroom Products and Services Contract # E-8801-NJSBA ACES-CPS per the attached quote from SHI.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve the purchase of 15 HPE Aruba 6200F 48 G Switches utilizing NJSBA – K-12 Classroom Products and Services Contract # E-8801-NJSBA ACES-CPS per the attached quote from SHI.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G9. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **Hunterdon County Educational Services Commission**, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the North Caldwell Board of Education County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that this RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the North Caldwell Board of Education. Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve the Technology Support Services consulting agreement with **Ian Adlon** effective April 1, 2023 to June 30, 2023 as per the terms in the attached contract.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2023-2024 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of field trips.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

G12. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	Boy Scouts
User Class:	Class 4
Activity:	Boy Scout Meetings
Facility:	Grandview Café-Tuesdays Gould Café- Thursdays
Dates/Time	7pm-9pm 3-9-23 through 6-22-23
Fee:	\$50.00

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of February 7, 2023**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 4 No: 0

Abstain: Mrs. Shumofsky

B2. RESOLVED that the Board of Education approve the following **Payroll:**

February 15th, 2023	\$401,259.14
February 28th, 2023	\$366,163.26

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B3. RESOLVED that the Board of Education approve the following **Hand Check Register(s)**:

February 14 th , 2023	\$ 28,418.70
February 17 th , 2023	\$525,300.00
March 3 rd , 2023	\$ 84.00
March 3 rd , 2023	\$ 25,926.95

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B4. RESOLVED that the Board of Education approve the following **Bills and Claims**:

February 10 th , 2023	\$ 104.51
March 1 st , 2023	\$239,625.91
March 7, 2023	\$330,607.08

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B5. RESOLVED that the Board of Education approve the following **Transfers for January 2023**:

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: January 31, 2023					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-222-177-050-00	ED MEDIA COORDINATOR	5,000.00	11-000-100-566-000-00	TUITION- PRI. SCH HDPC	(25,000.00)
11-000-222-177-060-00	ED MEDIA COORDINATOR	5,000.00	11-000-222-610-060-00	LIBRARY BOOKS: GRANDVIEW	(965.00)
11-000-222-340-000-00	MEDIA PURCH PROFTECH SER	22,000.00	11-000-222-610-060-02	A/V MATERIALS: GRANDVIEW	(500.00)
11-000-222-610-060-01	LIBRARY SUP. GRANDVIEW	1,965.00	11-000-222-610-060-03	PERIODICALS: GRANDVIEW	(500.00)
11-000-230-590-000-02	ADVERTISING	4,000.00	11-000-270-511-000-00	TRANSPORTATION: REGULAR	(6,000.00)
11-000-251-340-000-00	CENTRAL OFF PUR SERV	15,000.00	11-000-270-515-000-00	TRANSPORTATION: SPECIAL	(20,000.00)
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	11-213-100-106-060-00	RESOURCE RM:AIDE SAL GV	(10,500.00)
11-000-252-340-000-00	ADMIN INFO TECH PUR SERV	4,000.00			
11-000-270-503-000-00	AID IN LIEU	6,000.00			
	Total Transfers	63,465.00		Total Transfers	(63,465.00)

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B6. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **January 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **January 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Malige Seconded: Mrs. Stroever
Yes: 5 No: 0

B7. RESOLVED that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for **January 2023**.

Moved: Mrs. Malige Seconded: Mrs. Stroever
Yes: 5 No: 0

B8. RESOLVED that the Board of Education approve the following **Title I Tutoring:**

February 2023 \$9,375.00

Moved: Mrs. Malige Seconded: Mrs. Stroever
Yes: 5 No: 0

B9. RESOLVED that the Board of Education accept the Comprehensive Annual Financial Report, Auditor’s Synopsis of Audit and Management Report with no findings for the fiscal year ending June 30, 2022.

Moved: Mrs. Malige Seconded: Mrs. Stroever
Yes: 5 No: 0

B10. RESOLVED that the North Caldwell Board of Education hereby establishes the school district travel maximum for the 2023-2024 school year at the sum of \$28,000.

Moved: Mrs. Malige Seconded: Mrs. Stroevert
 Yes: 5 No: 0

B11. RESOLVED that the North Caldwell Board of Education approves the submission of the preliminary 2023-2024 School budget to the County Office of the New Jersey State Department of Education as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$ 16,799,667.00	\$ 14,758,529.00
Special Revenue Fund	\$ 484,068.00	
Debt Service Fund	\$ 0.00	\$ 0.00
Total Budget	\$ 17,283,735.00	\$ 14,758,529.00

The above tax levy includes an allowable enrollment adjustment, health care adjustment and use of banked cap.

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district’s Board Office.

Moved: Mrs. Malige Seconded: Mrs. Stroevert
 Yes: 5 No: 0

B12. BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the North Caldwell School District Board of Education authorized the use of competitive contracting for the purchase of proprietary school finance and personnel/ payroll software, and

WHEREAS, on December 6, 2022, the Board received two (2) proposals for the software, and

WHEREAS, the School Business Administrator/Board Secretary and the selection committee evaluated the proposals and met with the vendors, and

WHEREAS the Board accepts the recommendation of the Board Secretary/School Business Administrator and committee, and the Board awards the contract for Financial and Personnel/Payroll Software to Computer Solutions, Inc., in accordance with said proposal. The Board reserves the right to extend the contract in its sole discretion in accordance with N.J.S.A. 18A:18S-42, and

NOW, THEREFORE BE IT RESOLVED that the Board President and Board Secretary are hereby authorized to execute such contracts and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award to be published in the official newspaper of the Board summarizing the award and indicating that the resolutions and contract are on file in the Business Office and available for public inspection.

Moved: Mrs. Malige Seconded: Mrs. Stroevert
Yes: 5 No: 0

B13. WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b), a school district can request use of "banked cap" designated from the 2022-2023 budget;

BE IT RESOLVED, that the North Caldwell Board of Education requests use of banked cap in the amount of \$ 151,035 to meet budgetary requirements for the 2023-2024 school year. These funds are needed to maintain our current academic programs and remain in compliance with local and state required programs and to meet students' academic goals in the current inflationary environment.

BE IT FURTHER RESOLVED, that this need must be completed by the end of the 2023- 2024 budget year and cannot be deferred or incrementally completed over a longer period of time.

Moved: Mrs. Malige Seconded: Mrs. Stroevert
Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Helen Telli** as a substitute teacher for the remainder of the 2022-2023 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroevert
Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve **Maribeth Kirk Persad** as a substitute teacher for the remainder of the 2022-2023 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroevever
 Yes: 5 No: 0

P3. RESOLVED that the Board of Education approve **Sydney Garvin** as a special education teacher at a salary of \$59,263.00 (MA Step1) effective September 1, 2023 to June 30, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroevever
 Yes: 5 No: 0

P4. RESOLVED that the Board of Education approve **David Blackowski** as the Computer/Network Systems Technician effective April 1, 2023 to June 30, 2023 or a mutually agreed upon start date as per the attached contract.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroevever
 Yes: 5 No: 0

P5. RESOLVED that the Board of Education approve **Shari Ritter** as a substitute teacher for the remainder of 2022-2023 school pending favorable criminal history review.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroevever
 Yes: 5 No: 0

P6. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Jones, R.	3/15, 3/22	NJSHA	\$90.00	
Husk, J.	4/28	NJALC	\$125.00	
Marlo, R.	3/15	I-9 Form Webinar	\$199.00	
Norton, L.	4/17	What's New in Children's Books & Strategies	\$279.00	
Sibilia, L.	4/20-4/21	NJSHA	\$255.00	
Socci, D.	4/20-4/21	NJSHA	\$255.00	

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Stroever
Yes:	5	No:	0

P7. RESOLVED that the Board of Education approve **Robert Brenneck** as the Computer/Network Systems Technician effective April 1, 2023 to June 30, 2023 as per the attached contract.

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Stroever
Yes:	5	No:	0

P8. RESOLVED that the Board of Education approve **Genine Dellavalle** as a lunch/recess supervisor at a rate of \$30.00 per hour effective March 8, 2023 to June 16, 2023.

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Stroever
Yes:	5	No:	0

NEW BUSINESS

Mr. Halik discussed that a traffic light will be installed at the intersections of Mountain Avenue and Gould Avenue. The traffic signal will greatly enhance the safety of this intersection.

Mrs. Opper then reminded everyone that the next scheduled Board Meeting will be on Wednesday April 26th, 2023 at 7:30 pm. She wished everyone a safe and happy spring break.

The following resolution was called at approximately 7:42 pm.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Personnel/Student Matters. Said matters will be made public upon their disposition.

Moved:	Mrs. Malige	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 8:30 pm.

Respectfully Submitted,

Michael Halik

Michael Halik
Business Administrator / Board Secretary