

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
GRANDVIEW SCHOOL CAFETERIA  
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/92989391828?pwd=eUVBcFNNUysrRW5ySkpYRIBRVkk5UT09>

**March 7, 2023**

**7:30 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
  - **Audit Presentation - Elizabeth A. Schick: Lerch, Vinci & Bliss, LLP to present June 30, 2022 audit**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
  - **General Resolutions**
    - G1. Approve listed Bylaws, Policies and Regulations**
    - G2. Approve Neurological Assessment**
    - G3. Approve Regional Transportation Contract for Special Education**
    - G4. Approve Regional Transportation Contract for Regular Education**
    - G5. Approve Sidebar Agreement NCEA Support Staff- ESY Rate**
    - G6. Approve Sidebar Agreement NCEA Teachers-ESY Rate**
    - G7. Approve Purchase of Switches through NJSBA ACES-CPS**
    - G8. Approve Purchase of Switches through NJSBA ACES-CPS**
    - G9. Approve agreement with Hunterdon County Educational Services Commission**
    - G10. Approve Technology Support Services Consultant Agreement**
    - G11. Approve Regional Transportation Contract for Field Trips**
  - **Business Resolutions**
    - B1. Approve Public and Confidential Minutes of February 7, 2023**
    - B2. Approve listed Payrolls**
    - B3. Approve Hand check registers**
    - B4. Approve Bills and claims**
    - B5. Approve January 2023 transfers**
    - B6. Approve Financial Report for January 2023**
    - B7. Approve Secretary Treasurer Report for January 2023**

- B8. Approve Title 1 Tutoring
- B9. Approve Annual Audit Report for June 30, 2022
- B10. Approve district travel maximum for 2023-2024
- B11. Approve submission of preliminary 2023-2024 budget
- B12. Approve school finance and personnel/payroll software contract
- B13. Approve use of banked cap
  - Personnel Resolutions
  - P1. Approve listed substitute teacher
  - P2. Approve listed substitute teacher
  - P3. Approve special education teacher
  - P4. Approve Computer/Network Systems Technician
  - P5. Approve listed substitute teacher
  - P6. Approve professional development
  - P7. Approve Computer/Network Systems Technician
- 9. OLD BUSINESS
- 10. NEW BUSINESS
  - Possible traffic signal at the intersection of Gould and Mountain Avenues.
- 11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)
  - Legal                       Attorney-Client Privilege                       Personnel
  - Negotiations     School Security/Public Safety     Student Matter

**The next scheduled public meetings of the Board will be held on:**

- Wednesday April 26<sup>th</sup>, 2023 at 7:30 pm.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the listed Bylaws, Policies and Regulations at second reading:

- Bylaw 0152 Board Officers
- Bylaw 0161 Call, Adjournment, and Cancellation
- Bylaw 0162 Notice of Board Meetings
- Policy 2423 Bilingual and ESL Education
- Regulation 2423 Bilingual and ESL Education
- Policy 5200 Attendance
- Regulation 5200 Attendance
- Policy 8140 Student Enrollments
- Regulation 8140 Enrollment Accounting
- Policy 8330 Student Records
- Regulation 8330 Student Records
- Regulation 8420.2 Bomb Threats
- Regulation 8420.7 Lockdown Procedures
- Regulation 8420.10 Active Shooter

Moved: Seconded:

Yes: No:

G2. **RESOLVED** that the Board of Education approve the following neurological assessment for listed student:

<b>Student #</b>	<b>8006055</b>
<b>Provider:</b>	<b>Dr. Patel</b>
<b>Service:</b>	<b>Neurological Assessment</b>
<b>Facility:</b>	<b>St. Joseph's Hospital</b>
<b>Date:</b>	<b>04/04/2023</b>
<b>Fee:</b>	<b>\$450.00</b>

Moved: Seconded:

Yes: No:







**B3. RESOLVED** that the Board of Education approve the following **Hand Check Register(s)**:

<b>February 14<sup>th</sup>, 2023</b>	<b>\$ 28,418.70</b>
<b>February 17<sup>th</sup>, 2023</b>	<b>\$525,300.00</b>
<b>March 3<sup>rd</sup>, 2023</b>	<b>\$ 84.00</b>
<b>March 3<sup>rd</sup>, 2023</b>	<b>\$ 25,926.95</b>

Moved: Seconded:

Yes: No:

**B4. RESOLVED** that the Board of Education approve the following **Bills and Claims**:

<b>February 10<sup>th</sup>, 2023</b>	<b>\$ 104.51</b>
<b>March 1<sup>st</sup>, 2023</b>	<b>\$239,625.91</b>
<b>March 7, 2023</b>	<b>\$330,607.08</b>

Moved: Seconded:

Yes: No:

**B5. RESOLVED** that the Board of Education approve the following **Transfers for January 2023**:

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: January 31, 2023						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-222-177-050-00	ED MEDIA COORDINATOR	5,000.00	11-000-100-566-000-00	TUITION- PRI. SCH HDCP	(25,000.00)	
11-000-222-177-060-00	ED MEDIA COORDINATOR	5,000.00	11-000-222-610-060-00	LIBRARY BOOKS: GRANDVIEW	(965.00)	
11-000-222-340-000-00	MEDIA PURCH PROFTECH SER	22,000.00	11-000-222-610-060-02	A/V MATERIALS: GRANDVIEW	(500.00)	
11-000-222-610-060-01	LIBRARY SUP. GRANDVIEW	1,965.00	11-000-222-610-060-03	PERIODICALS: GRANDVIEW	(500.00)	
11-000-230-590-000-02	ADVERTISING	4,000.00	11-000-270-511-000-00	TRANSPORTATION: REGULAR	(6,000.00)	
11-000-251-340-000-00	CENTRAL OFF PUR SERV	15,000.00	11-000-270-515-000-00	TRANSPORTATION: SPECIAL	(20,000.00)	
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	11-213-100-106-060-00	RESOURCE RM:AIDE SAL GV	(10,500.00)	
11-000-252-340-000-00	ADMIN INFO TECH PUR SERV	4,000.00				
11-000-270-503-000-00	AID IN LIEU	6,000.00				
	Total Transfers	63,465.00		Total Transfers	(63,465.00)	

Moved:

Seconded:

Yes:

No:

**B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **January 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **January 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports for January 2023**.

Moved:

Seconded:

Yes:

No:



B8. RESOLVED that the Board of Education approve the following Title I Tutoring:

February 2023 \$9,375.00

Moved: Seconded:

Yes: No:

B9. RESOLVED that the Board of Education accept the Comprehensive Annual Financial Report, Auditor’s Synopsis of Audit and Management Report with no findings for the fiscal year ending June 30, 2022.

Moved: Seconded:

Yes: No:

B10. RESOLVED that the North Caldwell Board of Education hereby establishes the school district travel maximum for the 2023-2024 school year at the sum of \$28,000.

Moved: Seconded:

Yes: No:

B11. RESOLVED that the North Caldwell Board of Education approves the submission of the preliminary 2023-2024 School budget to the County Office of the New Jersey State Department of Education as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$ 16,799,667.00	\$ 14,758,529.00
Special Revenue Fund	\$ 484,068.00	
Debt Service Fund	\$ 0.00	\$ 0.00
<b>Total Budget</b>	<b>\$ 17,283,735.00</b>	<b>\$ 14,758,529.00</b>

The above tax levy includes an allowable enrollment adjustment, health care adjustment and use of banked cap.

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district’s Board Office.

Moved:

Seconded:

Yes:

No:

**B12. BE IT RESOLVED** that the Board of Education approves the following resolution:

**WHEREAS**, the North Caldwell School District Board of Education authorized the use of competitive contracting for the purchase of proprietary school finance and personnel/payroll software, and

**WHEREAS**, on December 6, 2022, the Board received two (2) proposals for the software, and

**WHEREAS**, the School Business Administrator/Board Secretary and the selection committee evaluated the proposals and met with the vendors, and

**WHEREAS** the Board accepts the recommendation of the Board Secretary/School Business Administrator and committee, and the Board awards the contract for Financial and Personnel/Payroll Software to Computer Solutions, Inc., in accordance with said proposal. The Board reserves the right to extend the contract in its sole discretion in accordance with N.J.S.A. 18A:18S-42, and

**NOW, THEREFORE BE IT RESOLVED** that the Board President and Board Secretary are hereby authorized to execute such contracts and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award to be published in the official newspaper of the Board summarizing the award and indicating that the resolutions and contract are on file in the Business Office and available for public inspection.

Moved:

Seconded:

Yes:

No:

**B13. WHEREAS**, in accordance with N.J.A.C. 6A:23A-10.3(b), a school district can request use of “banked cap” designated from the 2022-2023 budget;

**BE IT RESOLVED**, that the North Caldwell Board of Education requests use of



Moved: Seconded:

Yes: No:

**P5. RESOLVED** that the Board of Education approve **Shari Ritter** as a substitute teacher for the remainder of 2022-2023 school pending favorable criminal history review.

Moved: Seconded:

Yes: No:

**P6. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Jones, R.	3/15, 3/22	NJSHA	\$90.00	
Husk, J.	4/28	NJALC	\$125.00	
Marlo, R.	3/15	I-9 Form Webinar	\$199.00	
Norton, L.	4/17	What's New in Children's Books & Strategies	\$279.00	
Sibilia, L.	4/20-4/21	NJSHA	\$255.00	
Socci, D.	4/20-4/21	NJSHA	\$255.00	

Moved: Seconded:

Yes: No:

**P7. RESOLVED** that the Board of Education approve **Robert Brenneck** as the Computer/Network Systems Technician effective April 1, 2023 to June 30, 2023 as per the attached contract.

Moved: Seconded:

Yes: No: