

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
GRANDVIEW SCHOOL CAFETERIA  
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/7526492088>

**June 20, 2023**

**7:30 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT’S REPORT**
- 6. SUPERINTENDENT’S REPORT**
  - Student Safety Data System Report
- 7. OPEN TO THE PUBLIC**
- 8. ACTION ITEMS**
  - General Resolutions
    - G1. Approve revised school calendar**
    - G2. Approve elevator maintenance contract**
    - G3. Approve transportation agreement with Caldwell/West Caldwell**
    - G4. Approve out of district tuition contracts**
    - G5. Approve the submission and acceptance of the ESEA Grant**
    - G6. Approve the Emergency Evacuation Bus Drills**
    - **G7. Approve Disposal of Obsolete Equipment**
  - Business Resolutions
    - B1. Approve Public and Confidential minutes of May 16<sup>th</sup>, 2023**
    - B2. Approve Confidential minutes of May 31<sup>st</sup>, 2023**
    - B3. Approve Payrolls**
    - B4. Approve Hand Check registers**
    - B5. Approve Bills and Claims**
    - B6. Approve Board Secretary April 2023 line item certification**
    - B7. Approve Secretary & Treasurer Report for April 2023**
    - B8. Approve Designation of year end Fund Balance**
    - B9. Approve Compliance with PL2015 Chapter 47**
    - B10. Approve Canceling of listed stale dated budget checks**
    - **B11. Approve Notice to Bidders - Access Road/Grandview School**
  - Personnel Resolutions
    - P1. Approve Business Administrator/Board Secretary

- P2. Approve Grandview Principal
- P3. Approve Gould Principal
- P4. Approve Grandview Vice Principal/Principal
- P5. Approve Director of Buildings and Grounds
- P6. Approve Payroll/Bookkeeper to Business Administrator/Board Secretary
- P7. Approve Confidential Secretary to Business Administrator/Board Secretary
- P8. Approve Confidential Secretary to the Superintendent
- P9. Approve Confidential Secretary to the Director of Special Services
- P10. Approve Computer/Network Systems Technician
- P11. Approve Computer/Network Systems Technician
- P12. Approve summer data clerk
- P13. Approve Occupational Therapist for the extended school year
- P14. Approve Occupational Therapist for the extended school year
- P15. Approve Speech/Language Therapist for extended school year
- P16. Approve Physical Therapist for extended school year
- P17. Approve listed extended school year staff
- P18. Approve Occupational Therapist for the 2023-2024 school year
- P19. Approve Physical Therapist for the 2023-2024 school year
- P20. Approve Occupational Therapist for 2023-2024 school year
- P21. Approve Occupational Therapist for 2023-2024 school year
- P22. Approve 2023 Spring Tuition Reimbursement
- P23. Approve 2022-2023 pro-rated tuition reimbursement
- P24. Approve the 2022-2023 Support Staff license/tuition reimbursement
- P25. Rescind resolution from April 26, 2023 Board meeting
- P26. Approve Family Medical Leave date change for staff member
- P27. Approve student practicum hours
- P28. Approve unpaid leave of absence
- P29. Approve in home ABA programming for student
- P30. Approve hourly custodians
- P31. Approve staff members for CST meetings
- P32. Approve aide for 2023-2024 school year
- P33. Approve cafeteria aide

➤ P34. Approve staff retirement

➤ INDICATES ADDENDUM

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURN TO CONFIDENTIAL SESSION

12.  Legal       Attorney-Client Privilege       Personnel

Negotiations    School Security/Public Safety    Student Matter

**The next scheduled public meeting of the Board will be held on Wednesday July 19, 2023.**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on June 20, 2023 in person at the Grandview School Cafeteria as well as via an online Zoom Meeting at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:       Mrs. Mindy Opper  
                  Mrs. Jordan Shumofsky  
                  Mrs. Johanna Stroever  
                  Mrs. Sapna Patel  
                  Mr. Eric Finkelstein

Also Present:     Dr. Linda Freda, Superintendent  
                  Mr. Michael Halik, Business Administrator / Board Secretary  
                  Mr. Robert Brenneck, Computer Network Systems Technician  
                  Mr. David Blackowski, Computer Network Systems Technician

**BOARD PRESIDENT’S REPORT**

Mrs. Opper began the meeting by congratulating the sixth graders going to West Essex. She thanked faculty, parents, and students for a successful school year. She wished everyone a safe and fun summer as well as a restorative time off. She then gave an update on the search for The Grandview School Principal as Dr. Stefanelli will be retiring as of October 31, 2023. She excitedly announced that Mr. Francesco Bifulco has been appointed as the new Grandview School Principal effective August 21, 2023. Mrs. Opper then introduced Mr. Eric Finkelstein to explain the interview process in detail.

Mr. Finkelstein stated that the Principal position was advertised for over one month. Approximately seventy resumes were received. Twenty candidates were chosen to be interviewed with district administration during the first round. These were conducted by Dr. Freda, Mr. Halik and Mr. Checchetto. Six of the candidates continued to round two interviews. Those interviews were conducted by a committee of two parents, three teachers, one support staff member, two board members, as well as Dr. Freda, Mr. Halik and Mr. Checchetto. Two candidates then proceeded to round three. The Board of Education participated in the final round of interviews along with Dr. Freda and Mr. Halik. After all of the rounds were completed, there were several discussions and deliberations and the final candidate emerged that everyone believed could continue to lead Grandview School and North Caldwell’s excellence in education.

**SUPERINTENDENT’S REPORT**

Dr. Freda reported there were zero incidents of Violence and Vandalism. In addition, there were zero filed HIB reports.

Dr. Freda announced there was a calendar change as the Gould Back to School night was in conflict with West Essex. Gould back to school night is now scheduled for Wednesday September 13, 2023. This will also permit both back to school events to be held before the referendum vote and will allow parents to gather information regarding the referendum. Referendum information is also posted on the [www.ncboe.org](http://www.ncboe.org) website.

Dr. Freda congratulated the students of the Eco-Blox team, on winning the rigorous STEAM Tank Challenge. They will present their invention at the New Jersey School Boards Convention in Atlantic City in October. In addition, the students on team Squiggle Seeds were chosen as an alternate to present. The teams consisted of the following students:

<u>Team</u>	<u>Students:</u>
<b>Eco-Blox:</b>	Zach Hengney, Max Trzepla, Naveen Vyas
<b>Squiggle Seeds:</b>	Georgia Strus, Maya Szwed

Dr. Freda also congratulated the sixth graders and wished them much success at West Essex. She specifically commended Max Shumofsky and Nabil Traore who spoke at graduation. They both submitted essays and were selected from a larger group of students which submitted essays on the theme “Be your best self.” She expressed how proud she was of their essays and how articulate they both were when speaking to the large audience.

Dr. Freda thanked Mayor Josh Raymond for speaking at the graduation. She said that the sixth graders were impressed and excited that the Mayor of North Caldwell was a guest speaker.

**PUBLIC COMMENT**

None

**GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the revised 2023-2024 school calendar.

Moved: Mrs. Stroevert      Seconded      Mr. Finkelstein

Yes: 5      No: 0

**G2. RESOLVED** that the Board of Education approve **Arrow Elevator Incorporated** to provide maintenance services for the Gould School Elevator for the 2023-2024 school year at the cost of \$310.00 per month.

Moved: Mrs. Stroever      Seconded      Mr. Finkelstein

Yes: 5      No: 0

**G3. RESOLVED** that the Board of Education approve the Student Transportation Agreements with Caldwell-West Caldwell Board of Education for the following students Extended School Year Transportation:

<u>Student</u>	<u>School</u>	<u>Fee</u>
8005279	Newmark School	\$2,911.00
8005112	Banyan School	\$1,289.00
8005727	Banyan School	\$1,289.00
8005856	Glenview Academy	\$1,289.00
8005862	New Beginnings	\$1,289.00
8005954	New Beginnings	\$1,289.00
8005449	Shepard School	\$4,538.00

Moved: Mrs. Stroever      Seconded: Mr. Finkelstein

Yes: 5      No: 0

**G4. RESOLVED** that the Board of Education approve the following tuition contracts effective for the 2023-2024 school year to commence on July 1, 2023 for the following students:

Student ID#	SCHOOL	TUITION AMT	SUMMER TUITION AMOUNT	AIDE COSTS	TOTAL COST	CONTRACT START DATE	TOTAL SCHOOL DAYS	NOTES
8005395	New Beginnings	\$78,624.00	\$12,960.00	\$59,360.00	\$150,944.00	7/5/2023	212	
8005610	Pompton Lakes	\$51,400.00	\$8,427.00	\$42,367.00	\$102,194.00	6/22/2023	210	*awaiting contract
8005856	Glenview Academy	\$78,225.42	\$12,894.30	\$59,360.00	\$150,479.72	7/5/2023	212	
8005491	Windsor	\$62,460.00	\$10,410.00	\$48,300.00	\$121,170.00	7/5/2023	210	
8005112	Banyan	\$59,823.00	\$7,311.70	\$0.00	\$67,134.70	7/6/2023	202	
8005727	Banyan	\$59,823.00	\$7,311.70	\$46,460.00	\$113,594.70	7/7/2023	202	
8005990	PG Chambers	\$84,709.80	\$14,118.30	\$0.00	\$98,828.10	7/10/2023	210	
8005862	New Beginnings	\$78,624.00	\$12,960.00	\$59,360.00	\$150,944.00	7/5/2023	212	
8005449	Shephard	\$57,677.94	\$9,455.40	\$0.00	\$67,133.34	7/5/2023	213	
8005279	Newmark	\$62,042.40	\$5,859.56	\$0.00	\$67,901.96	7/6/2023	197	
8005741	ARC/Stepping Stones	\$61,560.00	\$10,260.00	\$52,500.00	\$124,320.00	7/5/2023	210	
8005401	Garden Academy	\$112,141.80	\$18,690.30	\$0.00	\$130,832.10	7/5/2023	210	
8005954	New Beginnings	\$78,624.00	\$12,960.00	\$59,360.00	\$150,944.00	7/5/2023	212	
		<b>\$925,735.36</b>	<b>\$143,618.26</b>	<b>\$427,067.00</b>	<b>\$1,496,420.62</b>			

Moved: Mrs. Stroevert      Seconded      Mr. Finkelstein  
Yes: 5      No: 0

**G5. RESOLVED** that the Board of Education approve the submission and acceptance of the following fiscal 2024 ESEA Grant Award:

<b>Title IA</b>	<b>\$33,968.00</b>
<b>Title IIA</b>	<b>\$7,323.00</b>
<b>Title IV Part A</b>	<b>\$10,000.00</b>

Moved: Mrs. Stroevert      Seconded      Mr. Finkelstein  
Yes: 5      No: 0

**G6. RESOLVED** that the Board of Education approve the Emergency Evacuation Bus Drills performed by Belair Transport on April 21, 2023.

Moved: Mrs. Stroevert      Seconded      Mr. Finkelstein  
Yes: 5      No: 0

**G7. RESOLVED** that the Board of Education approve the disposal of obsolete equipment (see attached list).

Moved: Mrs. Stroevert      Seconded      Mr. Finkelstein  
Yes: 5      No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of May 16<sup>th</sup>, 2023**

Moved: Mrs. Shumofsky      Seconded:      Mrs. Malige  
Yes: 5      No: 0

**B2. RESOLVED** that the Board of Education approve the **Confidential Minutes of May 31<sup>st</sup>, 2023**

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B3. RESOLVED** that the Board of Education approve the following **Payroll:**

May 31 <sup>st</sup> , 2023	\$366,797.18
June 15 <sup>th</sup> , 2023	\$388,468.22
June 15 <sup>th</sup> , 2023	\$454,694.90

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B4. RESOLVED** that the Board of Education approve the following **Hand Check Register(s):**

May 24 <sup>th</sup> , 2023	\$ 57.92
April 28 <sup>th</sup> , 2023	\$26,249.40
May 24 <sup>th</sup> , 2023	\$52,240.54
May 31 <sup>st</sup> , 2023	\$ 171.62

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B5. RESOLVED** that the Board of Education approve the following **Bills and Claims:**

May 24 <sup>th</sup> , 2023	\$ 38,700.47
June 5 <sup>th</sup> , 2023	\$237,028.84
June 20 <sup>th</sup> 2023	\$645,425.00



Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **April 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **April 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for **April 2023**.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**B8. WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account at year end, and

**WHEREAS**, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2023 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap
- Plus any excess Extraordinary aide
- Plus an additional \$75,000 to be appropriated in the 2024-2025 Budget
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan

**NOW, THEREFORE BE IT RESOLVED**, by the North Caldwell Board of

Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                  No: 0

**B9. RESOLVED** Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.

Vendor	Duration	Date Awarded	Contract/Services
ARC/Stepping Stones	7/1/2023-6/30/2024	6/20/2023*	Out of District Tuition
Arrow Elevator	7/1/2023-6/30/2024	6/20/2023	Elevator maintenance
Asbury Park Information Technology Center	7/1/2023-6/30/2024	5/16/2023	Accounting/Personnel Systems
Banyan School	7/1/2023-6/30/2024	6/20/2023*	Out of District Tuition
Benecard/Trust	7/1/2022-6/30/2023	5/16/2023	Prescription Coverage
Brown & Brown Benefit Advisors	7/1/2022-6/30/2023	5/16/2023	Benefits Broker
Caldwell/West Caldwell Board of Education	9/1/2022-6/30/2023	8/15/2023	Student Transportation
DiCara/Rubino, Architects	7/1/2023-6/30/2024	5/16/2023	Architectural Services
Dr. David Fost	7/1/2023-6/30/2024	5/16/2023	School Physician
Erica Lista Occupational Therapist	7/1/2023-6/30/2024	5/16/2023	Occupational Therapist
Fogarty & Hara, Esqs.	7/1/2023-6/30/2024	5/16/2023	Legal Services
Garden Academy	7/6/2023-6/30/2024	6/20/2023*	Out of District Tuition
Gina Zaccaria Physical Therapist	7/1/2023-6/30/2024	5/16/2023	Physical Therapist
Glenview Academy	7/1/2023-6/30/2024	5/16/2023	Out of District Tuition
Horizon BC/BS Medical Insurance	7/1/2023-6/30/2024	5/16/2023	Medical Benefits
Jeffrey Oster	9/23/2022-6/30/2023	9/22/2022	Residency Investigator
Jeffrey Oster	7/1/2023-6/30/2024	5/16/2023	Residency Investigator
Kennedy Kids Occupational Therapy	7/1/2023-6/30/2024	5/16/2023	Occupational Therapist
Lerch, Vinci & Higgins, Auditors	7/1/2023-6/30/2024	5/16/2023	Accounting Services
Lori Downs Occupational Therapist	7/1/2023-6/30/2024	5/16/2023	Occupational Therapist
Metropolitan Speech	7/1/2022-6/30/2023	5/17/2022	Speech Services
Morris Essex Insurance Group	7/1/2023-6/3/2026	2/7/2023	Joint Insurance pool
New Beginnings	7/1/2023-6/30/2024	6/20/2023 *	Out of District Tuition
New Jersey Schools Insurance Group (NJEIF)	7/1/2021-7/1-2024	7/21/2021	Insurance
Newmark School	7/6/2023-6/30/2024	6/20/2023 *	Out of District Tuition
NWEA	7/1/2023-6/30/2024	5/16/2023	MAP program
Omni Financial Group	7/1/2023-6/30/2024	5/16/2023	Financial Services
PDM Group	7/1/2023-6/30/2024	5/16/2023	HVAC Systems Services
PG Chambers	7/1/2023-6/30/2024	6/20/2023 *	Out of District Tuition
Phoenix Advisors	7/1/2023-6/30/2024	5/16/2023	Financial Advisor
Pompton Lakes Board of Education`	7/1/2023-6/30/2024	6/20/2023*	Out of District Tuition
Rullo & Juillet Associates, Inc.	7/1/2023-6/30/2024	5/16/2023	Right to Know/Pathogens
Ruth Elkyn, speech Therapist	7/1/2023-6/30/2024	5/16/2023	Speech Services
Cornell, Merlino, McKeever & Osborne, Esqs.	7/1/2023-6/30/2024	5/16/2023	Legal Services
Shepard School	7/1/2023-6/30/2024	6/20/2023 *	Out of District Tuition
Society of Saint Pius X	4/15/2019-4/14/2024	4/15/2019	Chuch Parking Lot
State of NJ Commission for the Blind	9/1/2022-6/30/2023	7/20/2022	Special Services
Steven J Lella	7/1/2023-6/30/2024	5/16/2023	School Treasurer
Summit Speech School	9/1/2021-6/30/2022	8/18/2021	Speech Services
Sussex County Regional Transportation Cooperation	7/1/2023-6/30/2024	3/7/2023	Transportation Coordinator
Suzy Giantonio Behavioral Consultation	7/1/2023-6/30/2024	5/16/2023	Behavioral Consultation
The Arc-Stepping Stones	7/1/2023-6/30/2024	6/20/2023 *	Out of District Tuition
The Windsor Learning Center	7/5/2023-6/30/2024	6/20/2023 *	Out of District Tuition
Tiny Treasures Extended School Day, Inc.	7/1/2023-6/30/2024	5/16/2023	Extended School Day
Treadstone Risk Management	7/1/2023-6/30/2024	5/16/2023	Property/Casualty Ins. Broker
United Business Systems	7/1/2023-	7/1/2023-6/30/2024	Copiers/Multi function devices
Wellness and Rehabilitation	7/1/2023-6/30/2024	6/20/2023	Physical Therapist
Wilentz, Goldman & Spitzer, Esqs.	7/1/2023-6/30/2024	5/16/2023	Bond Counsel
		*to be approved	

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige  
 Yes: 5                              No: 0

**B10. RESOLVED** that the Board of Education approve canceling stale dated budget checks for 2021-2022 school year as listed below:

<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
08-18-2021	37665	\$ 792.00
10-27-2021	37836	\$1,400.00
12-14-2021	37946	\$ 675.00
02-16-2022	38208	\$ 500.00
05-17-2022	38449	\$3,000.00
06-30-2022	38594	\$1,228.93

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige  
 Yes: 5                              No: 0

**B11. RESOLVED** that the Board of Education approve the following Notice to Bidders for the Access Road at Grandview School.

**NOTICE TO BIDDERS**  
**North Caldwell Public Schools Board of Education**  
**132A Gould Avenue**  
**North Caldwell, New Jersey 07006**

Notice is hereby given that the North Caldwell Public Schools Board of Education, Essex County, New Jersey will be receiving sealed bids at the board offices located at 132A Gould Avenue, North Caldwell, NJ for the Access Road at Grandview School.

Bid Documents have been prepared by the Board’s Architect, Di Cara Rubino, with an office located at 30 Galesi Drive, West Wing, Wayne, NJ 07470, phone 973-256-0202. The bidding documents will be available on **July 7, 2023**. Prospective Bidders can preview and purchase the full bid package (cost \$175.00) directly from the Architect’s website: **www.dicararubinoplans.com**. Any contractor submitting a bid must be listed on the official bidders list. Any bid received from a contractor that is not a listed plan holder will be rejected. **No documents shall be mailed, via US mail or overnight mail.**

A Pre-Bid Meeting will be held on **July 11, 2023 at 10:00 AM** at the Grandview School, 35 Hamilton Drive East, North Caldwell, NJ 07006. All bidders are strongly encouraged to attend the Pre-Bid Meeting.

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and hand delivered, sent UPS or Federal Express or similar courier service to the North Caldwell Public Schools Board of Education at 132A Gould Ave, North Caldwell, NJ 07006 for with the name of the project, "Access Road at Grandview School", plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not in excess of \$20,000.00.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. All bids must be accompanied by a Certificate issued by the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act as to the Bidder and all subcontractors.

Pursuant to N.J.S.A. 18A:18A-26, in order to be eligible to submit a Bid for the Project, the Bidder or its subcontractor shall be classified by the New Jersey Department of Treasury, Division of Property Management and Construction in the following disciplines:

**C008 - General Construction**

**Or**

**C009 - General Construction Alterations and Additions**

**Or**

**C059 Road Construction and Paving**

Pursuant to P.L. 2004 c.57, all bids must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. The Bidder must include with its bid its own Business Registration Certificate and that of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Bids must be submitted to the North Caldwell Public Schools Board of Education at the Board's Offices, 132A Gould Avenue, North Caldwell, NJ 07006 no later than **10:00 AM on August 1<sup>st</sup>, 2023**. All bids will be opened and read to the public at that time by the School Business Administrator at the board offices. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The North Caldwell Public Schools Board of Education reserves the right to reject any or all bids and waive any informality in the bidding process if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the North Caldwell Public Schools Board of Education.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

PERSONNEL RESOLUTIONS

**P1. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract as approved by the Executive County Superintendent, for **Michael Halik**, Business Administrator/ Board Secretary effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P2. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the prorated contract for **Michael Stefanelli** as Grandview Principal effective July 1, 2023 to October 31, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P3. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Chris Checchetto** as Gould Principal effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P4. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Francesco Bifulco as Grandview Vice Principal/Principal** effective August 21, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                  No: 0

**P5. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Tom Falco** as the Director of Buildings and Grounds effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                  No: 0

**P6. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Sharon Mottola** as the Payroll/Bookkeeper to the Business Administrator/Board Secretary effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                  No: 0

**P7. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Randi Marlo** as the Confidential Secretary to the Business Administrator/Board Secretary effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                  No: 0

**P8. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Victoria Zecchino** as the Confidential Secretary to the Superintendent effective, August 31, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroeveer

Yes: 5                                      No: 0

**P9. RESOLVED** that the Board of Education approve, upon the recommendation of the Superintendent, the contract for **Cheryl Manfra** as the Confidential Secretary to Director of Special Services effective July 1, 2023 to June 30<sup>th</sup> 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroeveer

Yes: 5                                      No: 0

**P10. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Robert Brenneck** as the **Computer/Network Systems Technician** effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroeveer

Yes: 5                                      No: 0

**P11. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **David Blackowski** as the **Computer/Network Systems Technician** effective July 1, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroeveer

Yes: 5                                      No: 0

**P12. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Lisa Linden** as the summer data entry clerk at a stipend of \$3,000.00.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroeveer

Yes: 5                                      No: 0



**P13. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Pamela Kennedy/Kennedy Kids Occupational Therapy Services**, licensed occupational therapist, for up to 15 hours per week of occupational therapy services for the extended school year effective June 26, 2023 to July 20, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P14. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Erica Lista**, licensed occupational therapist, for occupational therapy evaluations at a rate of \$280.00 per evaluation effective June 26, 2023 to August 31, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P15. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Lacy MacDonald** for up to 10 days of speech/language evaluations and to attend Child Study Meetings at her hourly per diem rate effective June 26, 2023 to August 31, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P16. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Wellness & Rehabilitation** for up to 9.5 hours per week of physical therapy services at a rate of \$90.00 per hour for the extended school year effective June 26, 2023 to July 20, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P17. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following **Extended School Year Staff** for the 2023-2024 school year to be paid through the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP-ESSER) Fund under the American Rescue Plan (ARP) Act of 2021 for the 2023-2024 School Year.

Teacher	Position	Hours	Rate		Daily Pay	Total ESY Payment
Lacy MacDonald	Teacher	8:30-2:00	\$ 55.00	5.5	\$ 302.50	\$ 4,840.00
Dana Socci	Teacher	8:30-2:00	\$ 55.00	5.5	\$ 302.50	\$ 4,840.00
Molly Boag (Sub)	Teacher	8:30-2:00	\$ 55.00	5.5	\$ 302.50	\$ 4,840.00

Salary - Source of Funds: 20-489-100-100-000-00 \$ 18,577.00 \*  
 Salary - Source of Funds: 20-490-100-100-000-00 \$ 18,577.00 \*  
 FICA - Source of Funds: 20-489-200-200-000-00 \$ 1,421.00 \*  
 FICA - Source of Funds: 20-490-200-200-000-00 \$ 1,421.00 \*

\*Approximate Costs representing a maximum amount to be spent from the grant. If the actual costs exceed this amount, it will be funded from Fund 10.

Moved: Mr. Finkelstein Seconded: Mrs. Stroevert

Yes: 5 No: 0

**P18. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Lori Downs**, licensed Occupational Therapist, for up to 25 hours of occupational therapy per week at a rate of \$90.00 per hour effective August 31, 2023 to June 30, 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Stroevert

Yes: 5 No: 0

**P19. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Wellness & Rehabilitation** for up to 25 hours per week of physical therapy services at a rate of \$90.00 per hour for the 2023-2024 school year to be paid through the

American Rescue Plan Elementary and Secondary School  
Emergency Relief (ARP-ESSER) Fund under the American Rescue  
Plan (ARP) Act of 2021 for the 2023-2024 School Year.

Source of Funds: 20-487-200-300-000-01                   \$45,000.00\*  
Source of Funds: 20-488-200-300-000-01                   \$8,228.00\*

\*Approximate Costs representing a maximum amount to be spent from the grant. If the actual costs exceed  
this amount, it will be funded from Fund 10.

Moved:           Mr. Finkelstein           Seconded:       Mrs. Stroever

Yes:             5                                 No:             0

**P20. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Erica Lista**, licensed occupational therapist, for up to 35 hours of occupational therapy per week at a rate of \$90.00 per hour effective August 31,2023 to June 30, 2024.

Moved:           Mr. Finkelstein           Seconded:       Mrs. Stroever

Yes:             5                                 No:             0

**P21. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Pamela Kennedy/Kennedy Kids Occupational Therapy Services**, licensed occupational therapist, for up to 14 hours per week of occupational therapy services at a rate of \$90.00 per hour effective August 31, 2023 to June 30, 2024.

Moved:           Mr. Finkelstein           Seconded:       Mrs. Stroever

Yes:             5                                 No:             0

**P22. RESOLVED WHEREAS,** the below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

**BE IT HEREBY RESOLVED,** That the Board of Education, upon the recommendation of the Superintendent, approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2023:**

Name	Course	Grade	School	# of Credits	Amount
Cecere, G.	SEL & Empathy	A	American Coll of Ed	3	\$475.00
DeMartino, Arianna	Techniques of Reading Improvement	A	MSU	3	\$900.00
Gesario, Michael	Foundations of PreK-12 Admin & Curriculum	A	Caldwell Univ	3	\$900.00
Gesario, Michael	Curriculum Leadership	A	Caldwell Univ	3	\$900.00
Graziano, Guiseppina	Provisional Teacher Training Phase II	A	Monmouth University	3	\$900.00
LaMorte, Samantha	Transforming Learning	A	TCNJ	3	\$900.00
Linden, Lisa	Curriculum Leadership	A	Caldwell Univ	3	\$900.00
Monks, Samantha	SEL and Empathy	A	American Coll of Ed	3	\$405.00
Rooney, Danielle	Role of the School Nurse II	A	NJCU	3	\$900.00
Schechter, Cheryl	Word Play	A	UCSD	3	\$284.00
Smith, Cheryl	Pedagogy & Application of Children's Literature	A	NJCU	3	\$900.00
Sponzilli, Christina	Designing Your Art Curriculum	A	The Art of Education Univ	3	\$900.00
Troiano, June	Google as a Classroom Tool	A	UCSD	3	\$255.60
Wanklin-Frey, Melinda	Advanced	A	MSU	3	

	Pedagogy in Inclusive Elem Ed				\$900.00
Worrall, Sophia	Math Fluency Beyond Basic Facts	A	SNHU	3	\$400.00

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5      No: 0

**P23. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the pro-rated eligible tuition reimbursement at a rate of \$127.25 per credit based on the Spring 2010 Rutgers graduate tuition rate to the following individuals for the 2022-2023 school year as per Article VI, Section D of the NCEA collective bargaining agreement.

**Summer/Fall /Spring 2022-2023**

Name	# of Credits	Amount Reimbursed
De Martino, Arianna	6	\$ 763.50
Egan, Emily	6	\$ 763.50
Graziano, Guiseppino	6	\$ 700.00
La Morte, Samantha	6	\$ 763.50
Linden, Lisa	6	\$ 763.50
Rooney, Danielle	9	\$ 1,145.25
Sponzilli, Christina	9	\$ 891.00
Wanklin-Frey, Melinda	9	\$ 1,145.25
Worrall, Sophia	3	\$ 381.75
Smith, Cheryl	9	\$ 1,145.25

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5      No: 0

**P24. RESOLVED** that the Board of Education approve eligible tuition /license renewal reimbursement for the **2022-2023** school year to the following NCEA Support Staff Contract as per Article II F of the collective bargaining agreement.

Name	School	# of Credits	Eligible Amount
Castiglia, Nicole	Walden	21	\$ 1,250.67
La Torraca, Michael	Walden	24	\$ 1,429.33
Martino, Mark	Boiler License Renewal		\$ 160.00
Zaccareo, Monika	Boiler License Renewal		\$ 160.00
			\$ 3,000.00

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5      No: 0

**P25. RESOLVED** that the Board of Education rescind resolution **P4** on the April 26, 2023 Board meeting agenda due to changes in Family Medical Leave dates for Gianna Cecere.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5      No: 0

**P26. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve Family Medical Leave for **Giana Cecere** effective May 4, 2023 to June 15, 2023 and August 31, 2023 to September 4, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5      No: 0

**P27. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Victoria Socci** to complete her 2023-2024 school year practicum requirements in school psychology.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P28. RESOLVED** that the Board of Education upon the recommendation of the Superintendent approve the Unpaid Leave of Absence for **Nicole Castiglia** effective from August 31, 2023 to November 16, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P29. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Suzan Giantonio, Certified Behavior Analyst (BCBA)**, for up 12 hours of home ABA programing at a rate of \$90.00 per hour effective August 14, 2023 to August 25, 2023 for the following student:

**#8005610**

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P30. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following as hourly Custodians, not to exceed 20 hours per week, effective July 1, 2023 to June 30, 2024.

**Gerassimos Pogois                      \$22.75/hour**  
**John Messier                              \$22.75/hour**

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                              No: 0

**P31. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following teachers to attend CST meetings at their per diem hourly rate effective June 26, 2023 to August 30, 2023.

**Susan Kappock  
Stefanie Wozniak  
Alexa Iandolo  
Meredith Toth  
Molly Boag**

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P32. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Elia Pollio** as an Aide Step 3 at a salary of \$29,115.00 effective August 31, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P33. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Maria Malanga** as a Lunch Aide at a rate of 16.00 per hour not to exceed 3 hours per day effective September 5, 2023 to June 30, 2024.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

**P34. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regrettfully accepts the retirement of **Dr. Michael Stefanelli** effective October 31, 2023.



Moved: Mr. Finkelstein      Seconded: Mrs. Stroever

Yes: 5                                      No: 0

OLD BUSINESS

Mr. Halik updated the Board on the status of the Subscription busing enrollment. Enrollment has increased this year as there are currently 176 students subscribed, in addition to the 24 Gould students and 93 Grandview students that will receive courtesy busing as they live greater than two miles from their school.

The following resolution was called at approximately 7:48 pm.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Legal/Negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                                      No: 0

As there was no further business to discuss, the Board adjourned at 8:15 pm.

Respectfully Submitted,

*Michael Halik*

Michael Halik  
Business Administrator / Board Secretary